DENALI
INDUSTRIAL CLEANING

PRINTABLE TEMPLATE

Restroom cleaning log

Add one line for every check: time, your initials, a tick for each part covered.

Restroom or location _____ **Building or floor** _____

Date _____ **Sheet started by** _____

Maintenance contact _____ **Cleaning contact** _____

Box key

- ☐ Supplies: paper towels, toilet paper, soap, sanitizer, seat covers, spare can liners
- ☐ Fixtures: toilets, urinals, sinks, mirrors and touch points wiped
- ☐ Floor: dry, swept, no standing water by the sinks
- ☐ Trash: bins below the rim, fresh liners in

Check record

	TIME	INITIALS	SUPPLIES	FIXTURES	FLOOR	TRASH	NOTES
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Report an issue

- ☐ Leak or running fixture: maintenance contact called, time noted
- ☐ Broken or jammed dispenser: written in Notes, maintenance told
- ☐ Supplies out: refilled from nearest stock, cleaning contact told if repeated
- ☐ Spill or wet floor: area marked and mopped
- ☐ Odor that keeps returning: noted for your cleaning contact

Notes