Utility facilities: what we clean

Mark each room open, escorted or off the list as you walk the site with your personnel.

Facility _____ **Address** _____

Walked by _____ **Date** _____

Offices and dispatch

- ☐ Facility offices
- ☐ Dispatch offices
- ☐ Entrance from the shop kept free of shop soil
- ☐ Visits outside regular hours where needed

Crew rooms

- ☐ Briefing room cleaned after crews head out
- ☐ Restrooms
- ☐ Break room and common areas
- ☐ Restroom supplies restocked, our stock or yours

Maintenance shop

- ☐ Accessible shop floors, method set for concrete or coating
- ☐ Grease, metal shavings and packaging picked up
- ☐ Mud carried back from the field
- ☐ Walkways and entrances cleared of tracked soil
- ☐ Waste points by benches emptied when areas are free
- ☐ Tools, equipment and repairs left with your crews

Warehouse

- ☐ Material and spare-parts floors on a slower sweep
- ☐ Concrete scrubbing near the loading door as needed

Outdoor yard

- ☐ Sweeping and litter pickup
- ☐ Pressure washing for compatible yard and loading surfaces
- ☐ Drainage and wash-water handling checked first

Controlled areas

- ☐ Rooms open to cleaning on a fixed schedule
- ☐ Escorted rooms at set times
- ☐ Rooms kept off the list entirely
- ☐ Lab support rooms under their own procedures
- ☐ Specified equipment exteriors to their surface instructions
- ☐ Badge or escort rules and staffed hours noted

Notes